



Harbor, a full-service engineering, environmental, and safety consulting firm based out of Little Rock, Arkansas, has been serving clients locally and nationally since 2007. Specializing in engineered solutions and turnkey compliance management solutions, Harbor affords our clients the ability to focus on their business goals and maintain a commitment to the environment and the health and safety of their employees. Ultimately, everyone at Harbor is dedicated to the like-minded cause of affecting positive change in business practices that create greater profitability for our clients and increased sustainability for our shared environment.

Position Title:	Project Civil Engineer	Date:	October 2018
Location:	Little Rock, AR	Department:	Engineering
Employment Status:	Exempt	Employment Type:	Regular Full-Time

Purpose:

The Civil Project Engineer will manage engineering preliminary and design projects, manage construction projects with engineering oversight, develop business, and serve clients' needs.

Essential Functions include but are not limited to:

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Assist senior engineer in preparing the conceptual, preliminary and final design and attend meetings with clients to coordinate various design activities; responsible for providing material lists and specifications for quotations.
- Prepare engineering project proposals and preliminary design reports.
- Plan, develop, coordinate, and ensure the successful completion of single and multi-discipline projects.
- Prepare design documents for civil systems, including calculations, drawings and technical specifications. Previous design experience with water and wastewater systems is required.
- Prepare and monitor project schedules to assure successful delivery of projects on time and on budget.
- Make decisions independently and take responsibility for project engineering solutions.
- Represent the company in client and agency meetings to resolve questions and to plan or coordinate work.
- Communicate and coordinate efforts and ideas among peers, across divisions and with management; serve as liaison between senior engineer and design team.
- Provide technical guidance and mentoring of project team members.
- Develop and enhance client relationships and business growth.
- Work with the division manager to develop and refine company standards.
- Live Harbor's values and behaviors and expect team members to do the same.
- Responsible for other duties as assigned.

Required Knowledge, Skills and Abilities:

- B.S. in Engineering, Civil Discipline preferred;
- Registered engineering intern or professional engineering license, Arkansas, strongly preferred;
- Two (2) or more years' consulting or industry experience, regulatory permitting experience valued;
- Minimum of one (1) year project management experience; ability to work in a team environment;
- Excellent technical writing, verbal, computer, and organizational skills;
- Must have experience in water and wastewater design; must have an interest in land development and site design;
- Stormwater management and permitting experience preferred;
- Proficient in Microsoft Word and Excel, AutoCAD, Culvert Master, HydroCAD, and/or other design software, and;
- Desire to build a business, not just have a job.

Annual Salary Range:	Based on Experience	Manages Others:	Project Management
Degree:	Bachelor Degree or Higher	Years Experience:	4+
Benefits:	Health, Dental, SIMPLE IRA, LTD, Vacation, Holidays	Other:	Registered Professional Engineer, Arkansas, strongly preferred

Harbor provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, religion, color, sex, sexual orientation, marital or parental status, national origin, age, disability, family medical history, genetic information, political affiliation, military service or any other characteristic protected by law. Harbor complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has employees. This policy applies to all terms and conditions of employment, including hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.